

# ARKANSAS

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

SAMPLE FORM

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____		COUNTY OF _____	
		CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.			
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)		<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>D</b>	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)		b. SEX c. RACE	
d. DATE OF BIRTH		e. SOCIAL SECURITY NUMBER	
f. OTHER IDENTIFICATION NO. (passport, ID card)		<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)			
a. YEAR b. COUNTY, CITY, OR TOWNSHIP		c. STATE d. VOTER REGISTRATION NO. (if known)	
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)		a. LAST DAY OF RESIDENCY	
b. NUMBER AND STREET (do not use Post Office Box)		c. CITY, TOWN OR VILLAGE	
d. STATE		e. COUNTY OR PARISH	
f. ZIP CODE (9-digit, if known)		<b>8. AFFIRMATION BY APPLICANT</b> <b>E</b>	
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)			
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)		i. SIGNATURE OF APPLICANT <b>F</b>	
		j. DATE	
		DATE SIGNED	
		<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law)	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

- A** Do not leave blank. Enter “N/A” if not applicable or if you are a first time voter.
- B** Provide the complete street address of your Arkansas voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: “on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station.” This address must be different from the one provided in Item 4 and must be within the county or township where you claim legal voting residence.
- C** Print the complete address where you want your ballot sent — usually your current mailing address. Your current

mailing address must be different from the address you provided in Item 3.

**D** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican). Political party affiliation is not required if only requesting absentee ballots for general elections. State your political party preference each time you request an absentee ballot for a primary election.

**E** Check ONE box.

**F** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Arkansas and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

Registration is waived.

**To request an absentee ballot**, mail or fax a completed FPCA to the local election official so that it arrives not later than 7 days before the election. You may also use a letter or postcard which contains substantially the same information as the FPCA. If application is delivered by designated bearer, it must be received by close of business on the day before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Your ballot must be executed not later than the date of the election and returned to the local election official so that it arrives by **5:00 p.m ten calendar days after the election**.

Local election officials mail ballots approximately 25 days before an election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

### D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

### E. Electronic Transmission of FPCAs and Ballots

- Arkansas allows you to send the FPCA for absentee ballot request by fax. After faxing, submit the FPCA by mail.
- Arkansas does not allow you to receive the blank ballot by fax.

- Arkansas does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use the following numbers:**

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Arkansas and overseas citizens. The term “overseas citizen” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Arkansas.

- citizens of the U.S. temporarily residing outside the territorial limits of the U.S. and the District of Columbia and their spouses and dependents when residing with or accompanying them (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

Registration is waived.

**To request an absentee ballot**, mail or fax a completed FPCA to the local election official so that it arrives not later than 7 days before an election. You may also use a letter or postcard which contains substantially the same information as the FPCA. If application is delivered by designated bearer, it must be received by close of business the day before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Your ballot must be executed not later than the date of the election, signed, dated, postmarked

***Notify Your Local Election Official About Your Current Mailing Address***

and mailed by election day and received by the local election official by **5:00 p.m. ten calendar days after the election.**

Local election officials mail ballots approximately 25 days before an election.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

## D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

## E. Electronic Transmission of FPCAs and Ballots

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## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons convicted of crimes of felonies, unless the sentence has been pardoned or discharged; persons having been adjudged mentally incompetent specifically as to the right to vote by a court of competent jurisdiction; persons who have not reached the age of eighteen (18) years of age on or before election day, may not register or vote.

### B. Cancellation of Registration

Registration is canceled when a voter fails to vote in two (2) consecutive Federal elections and fails to respond to a notice of cancellation. However, registration is waived for citizens defined in Sections I & II.

## C. Action If Registration or Absentee Ballot Request Is Denied

A registration notice is sent. If Arkansas rejects your voter registration application or absentee ballot request, Arkansas shall provide you with the reason(s) for the rejection.

## D. Where To Send It

Mail the FPCA to the **County Clerk** in the county of your legal voting residence, as listed below:

County	County Seat	Zip Code
Arkansas	101 Court Square, Dewitt	72042-2050
Ashley	215 East Jefferson Street, Hamburg	71646-3007
Baxter	#1 E. Seventh St., Mountain Home	72653-4468
Benton	215 East Central, Bentonville	72712-5373
Boone	100 North Main Street, Harrison	72601-4228
Bradley	101 Est Cedar Street, Warren	71671-2744
Calhoun	Post Office Box 1175, Hampton	71744-1175
Carroll	210 West Church Street, Berryville	72616-4222
Chicot	108 Main Street, Lake Village	71653-1965
Clark	401 Clay Street, Arkadelphia	71923-6100
Clay	151 South Second Avenue, Piggot	72454-2618
Cleburne	301 West Main St., Heber Springs	72543-3016
Cleveland	Post Office Box 368, Rison	71665-0368
Columbia	1 Court Square, Magnolia	71753-3599
Conway	117 South Moose Street, Morrilton	72110-3400
Craighead	511 South Main Street, Jonesboro	72403-2849
Crawford	300 Main Street, Van Buren	72965-5765
Crittenden	100 Court Square, Marion	72364-1850
Cross	705 East Union Street, Wynne	72396-3039
Dallas	206 West Third Street, Fordyce	71742-3250
Desha	Post Office Box 218, Arkansas City	71663-0218
Drew	210 South Main Street, Monticello	71655-4731
Faulkner	801 Locust Street, Conway	72032-5358
Franklin	211 West Commerical, Ozark	72949-3213
Fulton	Post Office Box 485, Salem	72576-9473
Garland	501 Ouachita Street, Hot Springs	71901-5161
Grant	103 West Center Street, Sheridan	72150-2493
Greene	320 West Court Street, Paragould	72450-4300
Hempstead	400 South Washington Street, Hope	71822-5045
Hot Spring	210 Locust Streets, Malvern	72104-3791
Howard	421 North Main Street, Nashville	71852-2008
Independence	192 East Main St., Batesville	72501-5510
Izard	Post Office Box 95, Melbourne	72556-0095
Jackson	208 Main Street, Newport	72112-3329
Jefferson	100 East Barraque Street, Pine Bluff	71611-4318
Johnson	215 West Main Street, Clarksville	72830-3009
Lafayette	#2 Courthouse Square, Lewisville	71845-8801
Lawrence	315 West Main, Walnut Ridge	72476-1937
Lee	15 East Chestnut Street, Marianna	72360-2342
Lincoln	300 South Drew Street, Star City	71667-5104
Little River	351 North Second, Ashdown	71822-2747
Logan	25 West Walnut Street, Paris	72855-3239
Lonoke	301 North Center Street, Lonoke	72086-2890
Madison	Post Office Box 37, Huntsville	72740-0037
Marion	Post Office Box 385, Yellville	72687-0385
Miller	400 Laural Street, Texarkana	71854-5249
Mississippi	200 West Walnut Street, Blytheville	72315-2831
Monroe	123 Madison, Clarendon	72629-2742
Montgomery	Post Office Box 369, Mount Ida	71957-0369
Nevada	215 East 2nd Street, S., Prescott	71857-2136
Newton	Post Office Box 410, Jasper	72641-0410
Ouachita	145 Jefferson Street, Camden	71701-3994
Perry	310 West Main Street, Perryville	71216-0358
Phillips	620 Cherry Street, Helena	72342-3306
Pike	Post Office Box 219, Murfreesboro	71958-0219
Poinsett	401 Market Street, Harrisburg	72432-1900
Polk	507 Church Avenue, Mena	71953-3258
Pope	100 West Main Street, Russellville	72801-3723
Prairie	Post Office Box 1011, Des Arc	72040-1011

<b>County</b>	<b>County Seat</b>	<b>Zip Code</b>
Pulaski	201 South Broadway, Little Rock	72203-2321
Randolph	107 West Broadway, Pocahontas	72455-3412
Saint Francis	313 South IZard Street, Forest City	72335-3856
Saline	200 North Main Street, Benton	72015-3781
Scott	100 West First Street, Waldron	72958-7103
Searcy	Post Office Box 998, Marshall	72650-0998
Sebastian	35 South Sixth Street, Fort Smith	72902-2442
Sevier	115 North Third Street, De Queen	71832-2852
Sharp	718 Ash Flat Drive, Ash Flat	72513-9103
Stone	107 West Main St., Mountain View	72560-9610
Union	101 N. Washington St., El Dorado	71730-5661
Van Buren	451 Main Street, Clinton	72031-6905
Washington	280 North College Ave., Fayetteville	72701-4279
White	300 North Spruce, Searcy	72143-7720
Woodruff	500 North Third Street, Augusta	72006-2020
Yell	Post Office Box 219, Danville	72833-0219

***Vote! Democracy Thrives On It.***

by CTMC Karl F. Sittler, USN, Washington, D.C.