

HAWAII

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

SAMPLE FORM

| REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA) | | | |
|--|--|--|--|
| APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ § | | I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE. | |
| 1. APPLICANT INFORMATION (See instruction 1.) | | 6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See instructions.) | |
| a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____ | | 7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.) | |
| d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ A | | | |
| 2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.) | | | |
| a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP _____ c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____ B | | 8. AFFIRMATION BY APPLICANT E X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See instructions.) a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent. b. a U.S. citizen temporarily residing outside the U.S. c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent. d. other U.S. citizen residing outside the U.S. | |
| 3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) | | | |
| a. LAST DAY OF RESIDENCY _____ | | | |
| b. NUMBER AND STREET (do not use Post Office Box) _____ | | e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement. f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated. g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. h. The information on this form is true and complete. | |
| c. CITY, TOWN OR VILLAGE _____ d. STATE _____ C | | | |
| e. COUNTY OR PARISH _____ f. ZIP CODE (9-digit, if known) _____ | | | |
| 4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.) | | | |
| _____ D | | | |
| _____ | | | |
| _____ | | | |
| 5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See Instructions.) | | i. SIGNATURE OF APPLICANT _____ F | |
| _____ | | j. DATE _____ | |
| _____ | | M M D D Y Y | |
| 9. WITNESS/NOTARY ADDRESS AND SIGNATURE (If required by state law) _____ G | | DATE SIGNED _____ | |
| _____ | | M M D D Y Y | |

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Application Instructions

Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.

- A** Your Social Security number is required.
- B** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.
- C** Provide the complete street address of your Hawaii voting residence. A post office box is not acceptable. If there is no street address of your residence, describe its location in Item 7. For example: "on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station." This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.
- D** Print the complete address where you want your ballot sent — usually your current mailing address. This address must be different than the address provided in Item 3.
- E** Check ONE box.
- F** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.
- G** If you are unable to sign, your mark must be witnessed by another individual 18 years of age or older.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Hawaii and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. Registering and Requesting an Absentee Ballot

You should send an FPCA or any other form of written communication to your local election official early every year and whenever you change your mailing address (see Chapter 2). In Hawaii, all Federal, state and county elections are held concurrently in even numbered years.

If you are **unregistered**, the County Clerk must receive your FPCA not later than 30 days before the election.

If you are **registered**, your FPCA must be received not later than 7 days before the election.

C. Casting Your Vote

Ballot Return Deadline: Voted ballot must arrive at the local elections office by the **close of polls on election day**.

Local election officials mail ballots approximately 35 days before the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

D. Notary/Witness Requirements

FPCA: A self-subscribing oath is required to affirm the information entered on the voter registration application is true and correct. If you are unable to sign, your mark must be witnessed by another individual 18 years of age or older.

Ballot Return Envelope: No notary or witness required.

E. Electronic Transmission of FPCAs and Ballots

- Hawaii allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Hawaii allows you to request that the blank ballot be sent to you by fax if you do not receive your requested ballot within five (5) days of the election.

- Hawaii allows you to return the voted ballot by fax if you requested that the blank ballot be sent to you by fax. You must submit a waiver of secrecy of vote with the transmitted ballot. The waiver and ballot must be received by the issuing clerk no later than 6 p.m. (Hawaiian Standard Time) on election day.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use the following numbers:**

DSN 223-5527
(703) 693-5527
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Hawaii and overseas citizens. The term “overseas citizen(s)” means a U.S. citizen who resides outside the U.S., was last domiciled (but no longer resides) in Hawaii, and (but for such residence) would be qualified to vote in Hawaii for Federal offices.

- Hawaii residents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

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You should send an FPCA or any other form of written communication to your local election official early every year and whenever you change your mailing address (see Chapter 2). In Hawaii, all Federal, state and county elections are held concurrently in even numbered years.

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C. Casting Your Vote

Ballot Return Deadline: Voted ballot must arrive at the local elections office by the **close of polls on election day**.

Notify Your Local Election Official About Your Current Mailing Address

Local election officials mail ballots approximately 35 days before the election.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

D. Notary/Witness Requirements

FPCA: A self-subscribing oath is required to affirm the information entered on the voter registration application is true and correct. If you are unable to sign, your mark must be witnessed by another individual 18 years of age or older.

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III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Bars to Registration and Voting

Persons convicted of a felony may not register or vote while confined. Persons judged mentally incompetent may not register or vote.

B. Cancellation of Registration

Re-registration is required when a voter changes his/her voting residence or name or his/her name is removed from the voter register. Overseas citizens must submit an FPCA for registration each election year (for Federal offices only).

C. Action on Registration Requests

The County Clerk is not required to notify absentee voters of their registration.

D. Action Upon Denial of Registration or Absentee Ballot Request

Upon denial of your voter registration application or absentee ballot request, Hawaii shall provide you with the reason(s) for the rejection.

E. Action If Registration Is Denied

Persons denied registration by the clerk may appeal to the Board of Registration. Consult a legal assistance officer or civilian counsel.

F. Voting By Citizens Who Have Never Lived in the U.S.

U.S. citizens who have never resided in the U.S. but have a parent who is eligible to vote in Hawaii are eligible to vote at the same voting residence claimed by their parent (for local, state and Federal office ballots).

G. Where To Send It

Mail the FPCA to the **County Clerk** in your county of voting residence as listed below:

| County | Address | Zip Code |
|----------|--|------------|
| Hawaii | 25 Aupuni Street, Room 105, Hilo | 96720-4245 |
| Honolulu | 530 S. King Street, Room 100, Honolulu | 96813-3077 |
| Kauai | 4396 Rice Street, Suite 106, Lihue | 96766-1371 |
| Maui | 200 S High Street, 7th Floor, Wailuku | 96793-2155 |

Have A Voice, Be Heard, VOTE!

by TSgt. Jimmy S. Clark, Jr., Langley AFB, Virginia

