

VERMONT

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

FEDERAL POST CARD APPLICATION

SAMPLE FORM

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)			
APPLICATION FOR STATE OF _____		COUNTY OF _____	
		CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.			
1. APPLICANT INFORMATION (See instruction 1.)		6. POLITICAL PARTY AFFILIATION (This information is required by most states to send you a ballot for primary elections. See instructions.)	
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)		b. SEX c. RACE	
d. DATE OF BIRTH		e. SOCIAL SECURITY NUMBER	
f. OTHER IDENTIFICATION NO. (passport, ID card)		7. REMARKS (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.)	
2. I LAST VOTED or PLACE OF LAST REGISTRATION (Do not leave this section blank. See instructions.)		E	
a. YEAR b. COUNTY, CITY, OR TOWNSHIP		c. STATE d. VOTER REGISTRATION NO. (if known)	
3. VOTING RESIDENCE (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)		a. LAST DAY OF RESIDENCY	
b. NUMBER AND STREET (do not use Post Office Box)		8. AFFIRMATION BY APPLICANT F	
c. CITY, TOWN OR VILLAGE		d. STATE	
e. COUNTY OR PARISH		f. ZIP CODE (9-digit, if known)	
4. MAIL ABSENTEE BALLOT TO: (Mailing address where you want the ballot to be sent.)		e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.	
D		f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.	
		g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.	
		h. The information on this form is true and complete.	
5. YOUR FAX NUMBER (If this application is faxed, include all international prefixes. See Instructions.)		i. SIGNATURE OF APPLICANT G	
		j. DATE	
		9. WITNESS/NOTARY ADDRESS AND SIGNATURE (If required by state law) H	
		DATE SIGNED	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

Application Instructions

Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.

- A** Provide your Vermont Driver's License number or if you do not have a Vermont Driver's License, the last four digits of your Social Security Number. If you do not possess either of these identifications, the State shall assign a number that will serve to identify you for voter registration purposes.
- B** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.
- C** Provide the complete street address of your Vermont voting residence. A post office box is not sufficient. If you do not have a street address, describe the physical location of your residence. For example: "on Highway _____, 2 miles past Highway _____, across the street from the _____ gas station." This address must be within the town where you claim legal voting residence.
- D** Print the complete address where you want your ballot sent — usually your current mailing address. It must be different from the address you provided in Item 3.

- E** If you have not been administered the oath previously, you must place an oath label or write the oath in Item 7, Remarks (See Section I.C. and II.C.). Also, you must specify your desire for acceptance of your application as a ballot request for both the primary and general elections, otherwise, your FPCA will serve as a request for one election only.
- F** Item 8f is not applicable for voting purposes in Vermont.
- G** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.
- H** If you are using the FPCA to register and have not taken the Voter's Oath previously, a notary public, commissioned officer, or any official authorized to administer oaths must complete this section.

I. UNIFORMED SERVICES

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Vermont and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

To register and request an absentee ballot, send a completed FPCA to the town clerk so that it is postmarked not later than the second Monday before the election.

To request an absentee ballot if you are already registered, send a completed FPCA to the town clerk so that it arrives not later than 5 p.m. or the closing of the town clerk's office on the day preceding the election. Alternatively, you may request a ballot by telephone. (Although Vermont law allows absentee ballot requests as stated, you must time your request in order for you to receive your ballot in time to actually return it so it arrives at the Town Clerk's office before 7 p.m. on election day.)

C. Casting Your Vote

Ballot Return Deadline: Voted ballot must arrive at the town clerk **not later than the close of polls on election day**.

Local election officials mail absentee ballots approximately 30 days before Federal and state elections. Ballots for local elections are available 20 days before the election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

D. Notary/Witness Requirements

FPCA: If you have never registered before in Vermont, you must take the "Voter's Oath" as part of the registration process. You must take this oath before a commissioned officer, notary, or other official authorized to administer oaths.

Voter's Oath:

"I solemnly swear (or affirm) that whenever I give my vote or suffrage, touching any matter that concerns the State of Vermont, I will do it so as in my conscience I shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person." (Vermont Constitution, Chapter II, Section 42).

Following completion of the oath, place one of the state oath labels from Section III.E in Item 7 of the FPCA. If no labels are available, write the above oath in Item 7.

Ballot Return Envelope: The ballot return envelope is not sworn to or witnessed. However, your signature must be on the inside envelope certificate

E. Electronic Transmission of FPCAs and Ballots

- Vermont allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail or express delivery service.
- Vermont allows you to receive the blank absentee ballot by fax.
- Vermont does not allow you to return your voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. **Use the following numbers:**

DSN 223-5527
(703) 693-5527
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

F. Application for Ballot by Proxy

A member of your immediate family may request a ballot from the town clerk for you. This request by proxy must be received by 5 p.m., the day before the election.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

II. CIVILIANS OUTSIDE U.S.

A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Vermont and overseas citizens. The term "overseas citizen" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Vermont.

Notify Your Local Election Official About Your Current Mailing Address

- residents of Vermont temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address (see Chapter 2).

To register and request an absentee ballot, send a completed FPCA to the town clerk so that it is postmarked not later than the second Monday before the election.

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C. Casting Your Vote

Ballot Return Deadline: Voted ballot must arrive at the town clerk by **close of polls on election day**.

Local election officials mail absentee ballots approximately 30 days before Federal and state elections. Ballots for local elections are available 20 days before the election.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12.

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FPCA: If you have never registered before in Vermont, you must take the "Voter's Oath" as part of the registration process. You must take this oath before a commissioned officer, notary, or other official authorized to administer oaths.

Voter's Oath:

"I solemnly swear (or affirm) that whenever I give my vote or suffrage, touching any matter that concerns the State of Vermont, I will do it so as in my conscience I shall judge will most conduce to the best good of the same, as established by the Constitution, without fear or favor of any person." (Vermont Constitution, Chapter II, Section 42).

Following completion of the oath, place one of the state oath labels from Section III in Item 7 of the FPCA. If no labels are available, write the above oath in Item 7.

Ballot Return Envelope: The ballot return envelope is not sworn to or witnessed.

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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

A. Cancellation of Registration

Persons who are no longer residents of Vermont may be removed from the voting checklist.

B. Action on Registration Requests

Notice of acceptance or denial is sent.

C. Action If Registration Is Denied

Upon denial of your voter registration application or absentee ballot request, Vermont shall provide you with the reason(s) for the rejection. Persons denied registration should reapply, providing the information requested in the first notice of denial. If a second denial is received, consult a legal assistance officer or civilian counsel.

D. Where To Send It

Mail the FPCA to the **Town Clerk**, town or city of voting residence. A list of towns and cities follows. If your town is not listed below, please call the Federal Voting Assistance

Program at 703-588-1584, 1-800-438-8683 (VOTE), DSN 425-1584 (military) or using the toll-free fax number on the inside back cover. You may also e-mail at vote@fvap.ncr.gov.

City or Town	Mailing Address	Zip Code
Addison	7099 VT RTE 22A	05491
Albany	PO Box 284	05820
Alburg	PO Box 346	05440
Andover	953 Weston-Andover Rd.	05143
Arlington	PO Box 304	05250
Athens	25 Brookline Rd.	05143
Bakersfield	PO Box 203	05441
Baltimore	49 Harris Rd.	05143
Barnard	PO Box 274	05031
Barnet	PO Box 15	05821
Barre City	PO Box 418	05641
Barre Town	PO Box 124, Websterville, VT	05678
Barton	PO Box 657	05822
Belvidere	3996 VT RTE 109	05442
Bennington	205 South Street	05201
Benson	PO Box 163	05731
Berkshire	4454 Watertower Rd, Berkshire, VT	05450
Berlin	108 Shed Road	05602
Bethel	PO Box 404	05032
Bloomfield	PO Box 336, N. Stratford, NH	03590
Bolton	3045 T. Roosevelt Hwy	05676
Bradford	PO Box 339	05033
Braintree	932 Vt. Rt. 12A	05060
Brandon	49 Center Street	05733
Brattleboro	230 Main St., Suite 108	05301
Bridgewater	PO Box 14	05034
Bridport	PO Box 27	05734
Brighton	PO Box 337 Island Pond, VT	05846
Bristol	PO Box 249	05443
Brookfield	PO Box 463	05036
Brookline	PO Box 403, Newfane, VT	05345
Brownington	509 Dutton Brook Lane	05860
Brunswick	994 VT RTE 102	05905
Burke	212 School Street., West Burke, VT	05871
Burlington	149 Church St.	05401
Cabot	PO Box 36	05647
Calais	668 West County Rd.	05648
Cambridge	PO Box 127, Jeffersonville, VT	05464
Canaan	PO Box 159	05903
Castleton	PO Box 727	05735
Cavendish	PO Box 126	05142
Charleston	5063 Vt. Rte. 105, West Charleston, VT	05872
Charlotte	PO Box 119	05445
Chelsea	PO Box 266	05038
Chester	PO Box 370	05143
Chittenden	PO Box 89	05737
Clarendon	PO Box 30, Clarendon, VT	05759
Colchester	PO Box 55	05446
Concord	PO Box 317	05824
Corinth	PO Box 461	05039
Cornwall	2629 Route 30	05753
Conventry	PO Box 104	05825
Craftsbury	PO Box 55	05826
Danby	PO Box 231	05739
Danville	PO Box 183	05828
Derby	PO Box 25	05829
Dorset	PO Box 0024, East Dorset, VT	05253
Dover	PO Box 527, West Dover, VT	05356
Dummerston	1523 Middle Rd., East Dummerston, VT	05346
Duxbury	3316 Crossett Hill,	05676
East Haven	PO Box 10	05837
East Montpelier	PO Box 157	05651
Eden	71 Old Schoolhouse Rd., Eden Mills, VT	05653
Elmore	PO Box 123, Lake Elmore, VT	05657

City or Town	Mailing Address	Zip Code
Enosburgh	PO Box 465, Enosburg Falls, VT	05450
Essex	81 Main Street, Essex Junction, VT	05452
Fair Haven	3 North Park Place	05743
Fairfax	PO Box 27	05454
Fairfield	PO Box 5	05455
Fairlee	PO Box 95	05045
Fayston	866 N. Fayston Rd., North Fayston, VT	05660
Ferrisburgh	PO Box 6	05456
Fletcher	215 Cambridge Rd., Cambridge, VT	05444
Franklin	PO Box 82	05457
Georgia	47 Town Common Rd., N. St. Albans, VT	05478
Glover	51 Bean Hill	05839
Goshen	50 Carlisle Hill Rd.	05733
Grafton	PO Box 180	05146
Granby	PO Box 56	05840
Grand Isle	PO Box 49	05458
Granville	PO Box 66	05747
Greensboro	PO Box 119	05841
Groton	314 Scott Highway	05046
Guildhall	PO Box 10	05905
Guilford	236 School Road	05301
Halifax	PO Box 127, West Halifax	05358
Hancock	PO Box 100	05748
Hardwick	PO Box 523	05843
Hartford	171 Bridge Street, White River Junction, VT	05001
Hartland	PO Box 349	05048
Highgate	PO Box 67, Highgate Center, VT	05459
Hinesburg	PO Box 133	05461
Holland	120 School Rd., Holland	05830
Hubbardton	1831 Monument Hill Road, Castleton, VT	05735
Huntington	4930 Main Road	05462
Hyde Park	PO Box 98	05655
Ira	808 Route 133-IRA, W. Rutland, VT	05777
Irasburg	PO Box 51	05845
Isle La Motte	PO Box 250	05463
Jamaica	PO Box 173	05343
Jay	1036 VT RTE 242	05859
Jericho	PO Box 67	05465
Johnson	PO Box 383	05656
Killington	PO Box 429	05751
Kirby	346 Town Hall Rd., Lyndonville, VT	05851
Landgrove	Box 508, Londonderry, VT	05148
Leicester	44 Schoolhouse Rd.	05733
Lemington	2549 River Rd., VT 102	05903
Lincoln	62 Quaker St.	05443
Londonderry	PO Box 118, South Londonderry, VT	05155
Lowell	2170 VT Rt. 100	05847
Ludlow	PO Box 307	05149
Lunenburg	PO Box 54	05906
Lyndon	PO Box 167, Lyndonville	05851
Maidstone	PO Box 118, Guildhall, VT	05905
Manchester	PO Box 830, Manchester Center, VT	05255
Marlboro	PO Box E	05344
Marshfield	122 School St., RM 1	05658
Mendon	34 US Route 4	05701
Middlebury	94 Main Street	05753
Middlesex	5 Church St.	05602
Middletown		
Springs	PO Box 1232	05757
Milton	PO Box 18	05468
Monkton	280 Monkton Ridge, N. Ferrisburgh, VT	05473
Montgomery	PO Box 356, Montgomery Center, VT	05471
Montpelier	39 Main St.	05602
Moretown	PO Box 666	05660
Morgan	PO Box 45	05853
Morristown	PO Box 748, Morrisville, VT	05661
Mount Holly	PO Box 248	05758
Mount Tabor	PO Box 245	05739
New Haven	78 North St.	05472
Newark	1336 Newark St.	05871

City or Town	Mailing Address	Zip Code
Newbury	PO Box 126	05051
Newfane	PO Box 36	05345
Newport City	222 Main St., Newport, VT	05855
Newport Town	PO Box 85, Newport Center	05857
North Hero	PO Box 38	05474
Northfield	51 South Main Street	05663
Norton	PO Box 148	05907
Norwich	PO Box 376	05055
Orange	PO Box 233, East Barre, VT	05649
Orwell	PO Box 32	05760
Panton	PO Box 174, Vergennes, VT	05491
Pawlet	PO Box 128	05761
Peacham	PO Box 244	05862
Peru	PO Box 127	05152
Pittsfield	PO Box 556	05762
Pittsford	PO Box 10	05763
Plainfield	PO Box 217	05667
Plymouth	68 Town Office Rd.	05056
Pomfret	PO Box 286, South Pomfret, VT	05053
Poultney	9 Main St., Ste. 2	05764
Pownal	PO Box 411	05261
Proctor	45 Main Street	05765
Putney	PO Box 233	05346
Randolph	Drawer B	05060
Reading	PO Box 72	05062
Readsboro	PO Box 187	05350
Richford	PO Box 236	05476
Richmond	PO Box 285	05477
Ripton	PO Box 10	05766
Rochester	PO Box 238	05767
Rockingham	PO Box 339, Bellows Falls, VT	05101
Roxbury	PO Box 53	05669
Royalton	PO Box 680, South Royalton, VT	05068
Rupert	PO Box 140, West Rupert, VT	05776
Rutland City	PO Box 969, Rutland, VT	05702
Rutland Town	PO Box 225, Center Rutland, VT	05736
Ryegate	PO Box 332	05042
St. Albans City	PO Box 867, St. Albans, VT	05478
St. Albans Town	PO Box 37, St. Albans Bay, VT	05481
St. George	1 Barber Road	05495
St. Johnsbury	1187 Main St., Ste. 2	05819
Salisbury	PO Box 66	05769
Sandgate	3266 Sandgate Rd.	05250
Searsburg	PO Box 157, Wilmington, VT	05363
Shaftsbury	PO Box 409	05262
Sharon	PO Box 250	05065
Sheffield	PO Box 165	05866
Shelburne	PO Box 88	05482
Sheldon	PO Box 66	05483
Shoreham	297 Main St.	05770
Shrewsbury	9823 Cold River Rd.	05738
South Burlington	575 Dorset Street	05403
South Hero	PO Box 175	05486
Springfield	96 Main Street	05156
Stamford	986 Main Road	05352
Stannard	PO Box 94, Greensboro Bend, VT	05842
Starksboro	PO Box 91	05487
Stockbridge	PO Box 39	05772
Stowe	PO Box 248	05672
Strafford	PO Box 27	05072
Stratton	9 West Jamaica Road	05360
Sudbury	36 Blacksmith Lane	05733
Sunderland	PO Box 295, East Arlington, VT	05252
Sutton	PO Box 106	05867
Swanton	PO Box 711	05488

City or Town	Mailing Address	Zip Code
Thetford	PO Box 126, Thetford Center, VT	05075
Tinmouth	515 North End Rd.	05773
Topsham	PO Box 69	05076
Townshend	PO Box 223	05353
Troy	PO Box 80, North Troy, VT	05859
Tunbridge	PO Box 6	05077
Underhill	PO Box 32, Underhill Center, VT	05490
Vergennes	PO Box 35	05491
Vernon	567 Governor Hunt Rd.	05354
Vershire	6894 VT Rte. 113	05079
Victory	PO Box 609, North Concord, VT	05858
Waitsfield	9 Bridge St.	05673
Walden	12 VT RTE 215, West Danville, VT	05873
Wallingford	PO Box 327	05773
Waltham	PO Box 175	05491
Wardsboro	PO Box 48	05355
Warren	PO Box 337	05674
Washington	2895 VT RTE 110	05675
Waterbury	51 South Main Street	05676
Waterford	PO Box 56, Lower Waterford, VT	05848
Waterville	PO Box 31	05492
Weathersfield	PO Box 550, Acutney, VT	05030
Wells	PO Box 585	05774
West Fairlee	PO Box 615	05083
West Haven	2919 Main Road, West Haven	05743
West Rutland	35 Marble Street	05777
West Windsor	PO Box 6, Brownsville, VT	05037
Westfield	1257 VT Rt. 100	05874
Westford	1713 Vt. Route 128	05494
Westminster	PO Box 147	05158
Westmore	54 Hinton Hill Rd., Orleans, VT	05860
Weston	PO Box 98	05161
Weybridge	1727 Quaker Village Rd.	05753
Wheelock	PO Box 1328, Lyndonville, VT	05851
Whiting	29 South Main Street	05778
Whitingham	PO Box 529, Jacksonville, VT	05342
Williamstown	PO Box 646	05679
Williston	7900 Williston Road	05495
Wilmington	PO Box 217	05363
Windham	5976 Windham Hill Road	05359
Windsor	PO Box 47	05089
Winhall	Box 389, Bondville, VT	05340
Winooski	27 West Allen Street	05404
Wolcott	PO Box 100	05680
Woodbury	PO Box 10	05681
Woodford	1391 VT RTE 9	05201
Woodstock	31 The Green	05091
Worcester	Drawer 161	05682

What If Your Vote Would Have Made The Difference?

by Ken Hablitzel, Civilian, Keesler AFB, Mississippi

